

Record of operational decision

Decision title:	To approve the Schools Capital Maintenance Programme Process of addressing emergency and urgent works.
Date of decision:	24 January 2022
Decision maker:	Service Director Education Skills and Learning
Authority for delegated decision:	<p>The authority for the specified officer to take this decision as set out in the cabinet report, Local Authority School Buildings Maintenance Works, approved 17 December 2020.</p> <p>The school maintenance schemes as set out in appendix A be approved for implementation in 2021/22 and 2022/23;</p> <p>The Assistant Director Education Development and Skills be authorised to take all operational decisions necessary to implement the approved schemes, and any other urgent contingency schemes required, within the approved budget of £2.940m for maintenance;</p> <p>The Assistant Director Education Development and Skills be authorised to take all operational decisions necessary to vary the approved schemes should the amount of funding received from the Department for Education differ from that used to determine the proposed schemes.</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7416</p>
Ward:	Stoney Street
Consultation:	<p>Cabinet debated and approved on the 2021-2023 Local Authority School Buildings Maintenance Works, approved 17 December 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of Head Teachers and Council Officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme with one comment received – The true Independents are supportive of the proposals subject to all works being closely monitored so that value for money is obtained and projects are delivered on time.</p>
Decision made:	To commission Hoople to carry out works required for any reactive and urgent works arising for any of the schemes in the Schools Capital Maintenance Programme.
Reasons for decision:	To ensure all reactive and urgent requests, that are deemed to be Capital spend, can be addressed as quickly as possible to prevent any risks to pupils, staff and members of the public.

	To ensure all Council buildings are fit for purpose and maintained to the standards as set out in the condition survey to address suitability, sustainability and affordability.
Highlight any associated risks/finance/legal/equality considerations:	There is a risk that once on site, further work is identified that was not previously apparent. Contingency will be allowed to cover unforeseen elements once works commence.
Details of any alternative options considered and rejected:	Herefordshire Council to source further quotations. This is not recommended as time will increase, which is not acceptable to meet the demand of the reactive and urgent works required by the schools.
Details of any declarations of interest made:	None

Signed

Service Director Education Skill and Learning

Date: 24 January 2022